

Quartermaster's Troop Gear Checklist

Troop 57

Checked	Loaded	Equipment	Checked	Loaded	Equipment
		Fuel for lanterns and stoves - (gas and propane)			Trash bags.
		First aid kits (flags and supplies).			Cooking grate.
		Water jugs filled.			Cooking griddle.
		Patrol equipment check lists checked and verified.			Tables.
		Tool and Stake boxes.			Rope bags.
		Cannon and supplies.			Emergency equipment and trailer chocks.
		Patrol Gear.			Personal Gear.

Trailer Loading Procedure

1. Carefully place traffic cones to direct traffic away from trailer.
2. Check that trailer wheels are chocked.
3. Line up all troop gear in "pack line" so that access to trailer is not obstructed.
4. Line up all personal gear in "pack line" so that access to trailer is not obstructed.
5. Use a marker of some sort, such as a cone, to mark the rear bumper height of the tow vehicle.
6. Put larger heavier items on first and as near as possible to trailer floor.
7. While loading, place items so that they are not likely to shift or become damaged during travel.
8. While loading, monitor rear bumper height of tow vehicle and distribute weight so that most of the weight is forward of the trailer axle, but not so much as to lower the tow vehicle bumper by more than 2 to 3 inches.
9. Retrieve traffic cones and trailer chocks, store in trailer.
10. Secure and lock trailer doors.

Trailer Unloading Procedure

1. Chock trailer wheels. Set up traffic cones (if needed).
2. Remove gear and line up in a "pack line" so that access to trailer is not obstructed. Make two separate lines, one for troop/patrol gear and one for personal gear.
3. Transport gear to camp site / troop room as appropriate.
4. Secure and lock trailer doors.